

PHOTOGRAPHY PRIVACY NOTICE

This notice explains to you what information we will collect and hold about you and what we will do with it. It also explains your rights and who to contact if you have any questions about this notice. In this notice:

“GKN Automotive” means GKN Automotive Limited and those Affiliates which together form the GKN Automotive business, however named or constited from time to time.

An “Affiliate” means a company which directly or indirectly controls, is controlled by or is under common control with, GKN Automotive Limited.

If you agree, GKN Automotive will store information that you have provided us and photographs of you (Data) for use in publications both internally within GKN Automotive and externally to the public, throughout the world for commercial or non-commercial purposes and in all types of media, including hard copy and electronic. We will process your personal information on the basis of the consent that you give us.

We may need to transfer the Data to another GKN Automotive company or to a third party publisher, printer, website host, marketing agency or similar organisation, which may be located outside of the European Economic Area (EEA), and may be in a country which does not have similar protection for individuals' personal information as the EEA. If your personal data is transferred to another GKN Automotive company or to an external service provider that processes data on our behalf in such a country, your information will be covered by a data transfer agreement in a form approved by the European Commission. Further details may be obtained from the contact details below.

If you agree to the inclusion of your information or photographs in **published** materials, they may ultimately be transferred to any recipient in any country, including countries which do not have similar protection for individuals' personal information as the EEA.

We will store the Data for a period of 3 years from the date on this form. However your Data may remain in published copies of publications held outside GKN Automotive for an indefinite period.

You have a number of rights in relation to the Data. These include the right, subject to exceptions, to:

- access them or any part
- request the rectification or erasure of them or any part
- request restrictions to the use of them or any part
- request a copy of the information that you have provided to us (but not the photographs that we have taken) in a portable format

We will always obtain consent from individuals who are the main focus of a photograph. Further details will be provided in a consent form that will be provided when the photograph is taken or when you register to attend an event where photographs may be taken.

You may contact us at the following address if you wish to exercise any rights or withdraw your consent:

The General Counsel
GKN Automotive
PO Box 4128
Ipsley House
Ipsley Church Lane
Redditch
B98 0WR

You also have the right to complain to The Information Commissioner's Office. You can do this by contacting 01625 545 745.